

English 101: Composition and Rhetoric
Sections: 011 and 012: Fall Semester 2011
Monday, Wednesday and Friday: Clark Hall Room 404
ENGL101.011: 10:30-11:20AM
ENGL101.012: 11:30-12:20PM

Instructor: Nita J. Shippy

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Office Location: Colson Hall Room 230

Office Phone: 304-293-3107 (for messages only)

Office Hours: Monday/Wednesday: 12:30PM-1:30PM

Introduction: Here at WVU, we will encourage you to think critically and communicate effectively both inside and outside of the classroom. The purpose of this class is to help you develop your abilities as a writer and reader of texts.

COURSE GOALS: Our class has four major goals. Each student can expect to:

1. Develop a personal learning process for effective writing.
2. Recognize contexts that shape writing and research
3. Think critically to understand texts, contexts, and writing strategies
4. Know the rules for effective communication, whether those are style or genre conventions, rules for grammar and punctuation, or rules for recognizing sources with correct research citations.

Required Texts: Both of these books should be available in the University bookstore. Be sure to buy NEW copies of each of them, since used texts might have necessary pages and worksheets ripped out.

- English 101 Faculty. *Work in Progress (WiP)*. 5th ed. Plymouth, MI: Hayden-McNeil, 2011. Print. ISBN: 9780738045634
- Lunsford, Andrea. *Easy Writer (EW)*. 4th ed, WVU ed. Boston: Bedford, 2010. Print. ISBN: 9780312638214

Policies and Procedures: ENGL101 is a workshop course, which involves all students in writing, reading, researching and responding. It is a class that encourages collaborative learning through small and large groups, formal and informal writing activities, peer responses and conferences. Because the course depends on your active participation for every class and your active involvement during every class meeting, regular and on-time attendance and active participation are critical to your success in this class.

Attendance: According to department policy, each student is allowed up to THREE ABSENCES without a drop in the final grade. A fourth absence will compromise your grade as much as one full letter. Each additional absence after four will lower your final grade.

Thus, six or more absences necessarily results in a failing grade for this course. If you know you must miss more than two or three classes during the semester, I strongly advise you to take the class during another term, since multiple absences will limit your academic success in this class. If you have a contagious illness, such as the flu, a severe injury, or a critical personal problem, you must, of course, take care of yourself. However, you are

obligated to notify me immediately (within twenty four hours) and you must arrange to complete your missed work in a timely fashion. I will provide you with detailed instructions regarding how you can make up the work you have missed. In case of university activities or religious observance, please notify me of your absence at least two weeks in advance.

Excessive Lateness: I mark late students every day. If you are more than ten minutes late three times, those marks for tardiness will count as one absence, and six days late will count as two days absent, etc. Please keep track of your own attendance, and if you notice it is becoming a problem, please visit me during my office hours, or send me an email. If excessive lateness under the ten minute mark begins to be an issue, this may impact your participation grade.

Conference Attendance: As part of this workshop course, you will be required to set up one conference with me per unit (i.e. four conferences per semester). Each conference will only last between ten and fifteen minutes, but it will count as a full class day for attendance purposes. I will hand out a schedule for conferences and you will get to sign up.

Informal Writing: Informal writing counts as 20% of your grade. All submissions of informal writings will be accepted through eCampus on a credit/no credit basis. I've assigned eleven informal writings for the semester, and I will only count ten of these submissions toward your final grade. This means that I will drop the lowest score; or, if you choose not to complete one informal writing then the rest of your submissions will be counted toward this portion of your grade. The syllabus lists the due dates of all informal writings. The writings must be submitted through eCampus by the start of class that day, unless I tell you the due date has changed. Late informal writings WILL NOT be accepted.

Cheating/Plagiarism: The ENGL101 community assumes your honesty. The following definitions of terms are from the West Virginia University Undergraduate Catalogue. Please see the section on Academic Integrity/Dishonesty for the full definition and discussion of procedures.

Plagiarism: material that has been knowingly obtained or copied in a whole or in part, from the work of others... including (but not limited to) another individual's academic composition.

Cheating: doing academic work for another student, or providing one's own work for another student to copy or submit as his/her own.

Academic dishonesty involves representing as your own work any part of work done by another; submitting the same paper or substantially similar papers to meet the requirements of more than one course without the written approval and consent of all instructors concerned; depriving another student of necessary course materials; interfering with another's work. Plagiarism and cheating are serious offences. Clear cases will result in an "F" for the course and appropriate academic discipline. Students are expected to be familiar with the sections on Academic Honesty in the **University Student Conduct Code, Policy Bulletin 31**, which is online at: [HYPERLINK "http://studentlife.wvu.edu/studentconductcode.html"](http://studentlife.wvu.edu/studentconductcode.html) <http://studentlife.wvu.edu/studentconductcode.html>. If you have any questions about when and how to document sources, or any other question that will help you avoid unintentional plagiarism, please come and talk to me. Your textbook *Work in Progress* has a more detailed description of the University's policies concerning academic integrity, so be sure to double-check there, and ask me if you find the jargon confusing.

The Computer Classroom and Cell Phones: Clark 404 is a computer lab, and we will be using technology at intermittent points in the semester to enhance our workshops and informal writing activities. However, if I find that students are spending the class time on un-academic websites, or checking their email, I will count that student as absent for the day. You will also note that no food or drinks are allowed in any computer classroom in Clark Hall. Starting January 27th we will meet every Friday in Clark 206 which is a non-computer classroom. You will be allowed to bring food and drink on these days. I will also remind you in class which days we will be making the switch. Since peer reviewing papers and workshops depend mostly on oral participation, the constant ringing and beeping of cell phones is not only unprofessional, it is also highly disrespectful towards your fellow students. Please turn off your cell phone before coming into the classroom. Notify me before class if you must leave your phone on for any reason.

Students with Disabilities: If you have a documented learning disability, hearing or vision problems, or any other special need that might affect your performance and participation in class, please be sure to notify me as soon as possible. Also, please be aware of the support services available to you through Disability Services, here at the University. The Disability Services office is in room G30 of the Mountainlair. The phone number is (304)-293-6700, and the email is access2@mail.wvu.edu.

Writing Center: The WVU Writing Center is another resource that can not only help you to brush up on your basic skills, but also help to support you in all aspects of the writing process. It is located in G02 Colson Hall. You can meet with a tutor there to go over the goals of any assignment, or just to get help brainstorming the best topic. Call 304-293-5788 to schedule an appointment or stop by to see if a tutor is available. Check it out online at: HYPERLINK "http://english.wvu.edu/centers_and_projects/wcenter"
http://english.wvu.edu/centers_and_projects/wcenter.

University Counseling Services: If things seem tough for you, or if you'd like someone to talk to (about being homesick, feeling depressed, or overwhelmed) be sure to check out the Carruth Center for Counseling and Psychological Services on the third floor of the Student Services Building, right next door to the Mountainlair. Services are free in your first year here at WVU. The hours are Monday-Friday: 8:15AM-4:45PM. You can call the emergency hotline after hours at (304)-293-4431 or visit the website: HYPERLINK "<http://wvu.edu/ccpps>" <http://wvu.edu/ccpps>.

Office Hours: Office hours are a vital component of a writing workshop course, because they provide me with an opportunity to talk to you one-on-one. My office hours are Monday and Wednesday from 12:30PM until 1:30PM. You may drop in to Colson 230 during these times, or you can make an appointment with me in class to talk about any questions or comments you have about your progress. I can confer with you via email as well, and you can expect that I will respond to you (in email or in class) within 24 hours Monday through Friday.

Standard of Work: My goal in this class is to help you to improve your writing: whatever that means to you, and from whatever writing background you have had. However, this is a required college-level course, and you are expected to be comfortable with the mechanics of writing, that is, to understand and use proper grammar, syntax, and punctuation in order to communicate effectively. Our required textbook *The Easy Writer* offers guidelines and activities to help you with these mechanics.

What will become clear to you very soon is that this course is based on revision. We will

work together as a class to take all the raw materials that you bring in your draft and to improve on them. All writers learn the power of restraint and flexibility by sharing their work in this way. Be mindful that all of your work, formal and informal, personal and academic, might be read by your classmates as well as by me, so choose your subject matters carefully. If you have any questions or concerns about my academic standards for you, please email me, or visit me during my office hours.

Response and Evaluation: Success in this class depends on meeting all the requirements, the quality of your written work, and your willingness to try new perspectives, to revise and rethink, and to take risks. This is a portfolio-based class, which means you will not receive a letter grade on each individual assignment. Instead, you will receive an overall projected letter grade at the midterm point in the semester, and then a final grade from your portfolio, based on your major papers and their subsequent revisions, combined with your informal writing and class participation. I will comment on your written work as you progress to your final drafts, and our class peer reviews will help you to make your writing even better.

Midterm and final requirements will be addressed in class at the appropriate time. If you have any questions regarding your grade, please let me know.

*This will be your grade breakdown for this semester: Please refer to **Work in Progress** for information about my grading rubrics. We will also review this information in class.*

Final Portfolio = 70% of Final Grade	Informal Writing = 20%	Participation = 10% of Final Grade
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Schedule of Work

**Subject to change according to progress.

January		
Monday	Wednesday	Friday
<p>9 (Late Registration Fee in Effect after Aug 22)</p> <p>Class Activities: Course and class introduction</p> <p>Homework: Introductory Writing (eCampus), <i>WiP</i>: Read pages 1-4 "Goals" and "MAPN"</p>	<p>11 UNIT 1: Multi-Angle Personal Narrative</p> <p>Due Today: Introductory Writing</p> <p>Homework: <i>WiP</i>: Read page 5 "Reading like a Writer" and eCampus: "China Diary"</p>	<p>13 (Last day to register and add new courses is 1/13)</p> <p>Class Activities: MAPN Invention</p> <p>Homework: Short Write One (eCampus)</p>

<p>16 NO CLASS – University Holiday for Martin Luther King Day!</p>	<p>16 Class Activities: Audience & Perspective; schedule conferences</p> <p>Due Today: Short Write One</p> <p>Homework: Choose one Top Ten for MAPN and <i>WiP</i>: Read pages 87-90 "Bird by Bird"</p>	<p>20 Class Activities: Story Arc</p> <p>Homework: Work on drafts, <i>WiP</i>: Read page 11 "Peer Reviewing the MAPN" and <i>WiP</i>: Read pages 91-94 "Someone to Read Your Drafts"</p>
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January/February		
Monday	Wednesday	Friday

<p>23 Class Activities: No Class - Conferences Colson Hall 230</p>	<p>25 Class Activities: What is peer review, why do we do it? Due Today: Homework: Complete rough draft of MAPN for peer review</p>	<p>27 <i>Meet in Clark 206</i> Class Activities: Peer Review Day! Due Today: MAPN - Rough Draft Homework: Draft reflective cover memo and complete MAPN "Final for Now"</p>
<p>30 UNIT 2: Feature Article Class Activities: Interview protocol Due Today: <u>Multi-Angle Personal Narrative "Final For Now"</u> Homework: <i>WIP</i>: Read page 23 "How to Write a Feature Article" and find three events for FA</p>	<p>1 Class Activities: Mock interview Homework: Page 27 "How to Use Interview Transcripts," Short Write Two (eCampus), and bring in favorite magazine</p>	<p>3 <i>Meet in Clark 206</i> Class Activities: Magazine activity; schedule conferences Due Today: Short Write Two Homework: <i>WIP</i>: Read page 25 "Writing a Lead," eCampus: Read "Buzzkill" and draft interview questions</p>
<p>6 Class Activities: Leads and angles Homework: "Pitch" your article and find an angle, Short Write Three (eCampus), print and bring to conferences</p>	<p>8 Class Activities: No Class - Conferences Colson Hall 230</p>	<p>10 <i>Meet in Clark 206</i> Class Activities: Show vs. Tell Due Today: Short Write Three Homework: Complete at least 200 words of rough draft</p>

<p>13 Class Activities: Revisiting context and conventions</p> <p>Homework: Finish rough draft of FA and <i>WIP</i>: Read page 29 "Workshop: Peer Review for the FA Draft"</p>	<p>15 Class Activities: Peer Review Day!</p> <p>Due Today: FA - Rough Draft</p> <p>Homework: FA "Final for Now" and Short Write Four (eCampus)</p>	<p>17 <i>Meet in Clark 206</i> Class Activities: Reflective Cover Memo - FA</p> <p>Due Today: <u>Feature Article "Final For Now" and Short Write Four</u></p> <p>Homework: <i>WIP</i>: Read page 37 "Midterm Reflection" and draft memo</p>
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February/March		
Monday	Wednesday	Friday
<p>20 UNIT 3 - Text Analysis</p> <p>Due Today: Midterm Memo Draft</p> <p>Homework: Complete midterm memo and assemble midterm portfolio</p>	<p>22</p> <p>Class Activities: The World is a text: logos, ethos, and pathos</p> <p>Due Today: <u>Midterm Portfolio and Midterm Memo</u></p> <p>Homework: Short Write Five (eCampus)</p>	<p>24 (Mid-Semester point)</p> <p><i>Meet in Clark 206</i></p> <p>Class Activities:</p> <p>Due Today: Short Write Five</p> <p>Homework: Short Write Six (eCampus), and <i>WiP</i>: Read page 141 "Vietnam Archive"</p>

<p>27 Class Activities: Historical context</p> <p>Due Today: Short Write Six</p>	<p>29 (Mid-Semester Grades Due) Class Activities: Instrumentals and lyrics</p> <p>Homework: Short Write Seven: Instrumental and lyric prompt (eCampus)</p>	<p>2 <i>Meet in Clark 206</i> Class Activities: Visual Rhetoric; schedule conferences</p> <p>Due Today: Short Write Seven</p> <p>Homework: Choose three music videos you may want to write about and respond to journal prompt (eCampus)</p>
<p>5 Class Activities: Practicing music video analysis</p> <p>Homework: Check my response to your proposal on eCampus, complete outline and bring to conference</p>	<p>7 Class Activities: No Class - Conferences Colson Hall 230</p>	<p>9 <i>Meet in Clark 206</i> Class Activities: Literal music video activity</p> <p>Homework: Short Write Eight: (eCampus), draft citations for three sources and bring <i>Easy Writer</i> to class on Monday</p>
<p>12 Class Activities:</p> <p>Due Today: Short Write Eight</p> <p>Homework: Complete rough draft of text analysis</p>	<p>14 Class Activities: Peer Review Day!</p> <p>Due Today: Text Analysis - Rough Draft</p>	<p>16 (Last Day to Drop) <i>Meet in Clark 206</i> Class Activities: Stasis and commonplace</p> <p>Due Today: <u>Text Analysis</u> "Final For Now"</p> <p>Homework: <i>WIP</i>: Read pages 59-60 "SRP Assignment sheet" and eCampus: Read "I Don't"</p>

March/April		
Monday	Wednesday	Friday
<p>19 Class Activities: Halloween stakeholder activity</p> <p>Homework: <i>WiP</i>: Read page 61 "Getting Started on the SRP"</p>	<p>21 Class Activities: Topic List</p> <p>Homework: Short Write Nine: Choose three topics from list we generate in class and explain your stake in each (eCampus)</p>	<p>23 <i>Meet in Clark 206</i> Class Activities: Demographics Due Today: Short Write Nine</p> <p>Homework: Choose one topic and write 3 annotations using library resources</p>

<p>26 NO CLASS - Spring Break!</p>	<p>28 NO CLASS - Spring Break!</p>	<p>30 NO CLASS - Spring Break!</p>
<p>Apr 2 Class Activities: Thesis generator; schedule conferences</p> <p>Homework: Read page 73 "Creating a Plan for the SRP" and bring <i>Easy Writer</i> to class on Wednesday</p>	<p>4 Class Activities: Hamburger method</p> <p>Homework: Write a rough outline of your SRP, fill in quotations and bring to conference</p>	<p>6 NO CLASS – University Closed for Easter Recess!</p>
<p>9 Class Activities: No Class - Conferences Colson Hall 230</p> <p>Homework: Use your outline and feedback from conferences to compose at least 350 words of body paragraphs for your paper</p>	<p>11 Class Activities: Intros and conclusions</p> <p>Homework: Finish rough draft</p>	<p>13 <i>Meet in Clark 206</i> Class Activities: Peer Review Day!</p> <p>Due Today: SRP Rough Draft</p> <p>Homework: Polish SRP</p>

<p>16 Class Activities: Discuss Final Portfolio</p> <p>Due Today: <u>Stakeholder Research Paper "Final For Now"</u></p>	<p>18 Class Activities: Text Analysis workshop</p> <p>Due Today: Short Write Ten</p> <p>Homework: Polish Text Analysis and bring SRP "Final for Now to class Friday</p>	<p>20 <i>Meet in Clark 206</i> Class Activities: SRP workshop</p> <p>Homework: Polish SRP, bring MAPN "Final for Now" to class Monday and Short Write Eleven (eCampus)</p>
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April		
Monday	Wednesday	Friday

<p>23 (Apr 26 is the Last Day to Withdraw from the University)</p> <p>Class Activities: MAPN workshop</p> <p>Due Today: Short Write Eleven</p> <p>Homework: Polish MAPN and bring FA "Final for Now" to class Wednesday</p>	<p>25 (Apr 26 is the Last Day to Withdraw from the University)</p> <p>Class Activities: Reflective Cover Memo</p> <p>Homework: Complete cover memo and assemble Final Portfolio</p>	<p>27 (Last Day of Classes for Spring semester) <i>Meet in Clark 206</i></p> <p>Due Today: <u>FINAL PORTFOLIO</u></p> <p>Have a wonderful summer!</p>
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***Portfolios Returned By Final Exam Time Slot**