SPRING 2012 | ENGLISH 102 – COMPOSITION & RHETORIC II – SECTION 059
TUESDAYS & THURSDAYS, 2:30PM TO 3:45PM | STANSBURY 48

GENERAL COURSE INFORMATION

> **Instructor**: <u>David Beach</u> | **Office:** 116 Colson | **Phone**: 304-293-9711
> **E-Mail & AIM**: <u>david.beach@mail.wvu.edu</u>
> **Office Hours**: Wed and Fri, 9am to 11am or by appointment.
> Virtual office hours through Facebook group chat.
> **Required Texts**:
> - *English 102 Joining Academic Conversations (JAC)*, 5e (2012) – ISBN 978-0-7380-4564-1
> - *English Composition Style Guide* (available in eCampus)
> - *New York Times* (online version available at http://www.nytimes.com/)
> - Other handouts (available in eCampus)
> - Set aside approximately $5 for final portfolio binding

COURSE GOALS
English 102 is designed to build on the writing abilities your learned in English 101 (or the equivalent) by emphasizing research and argument and giving even greater attention to revision and organization strategies to meet the specific needs of an audience and purpose. This course will provide you opportunities to write as a way to explore, understand and evaluate ideas; as a way to analyze and resolve questions or problems; and as a way to argue effectively and persuasively in a variety of contexts.

COURSE POLICIES
eCampus & Other Technology Tools
We will use eCampus for course materials, assignments, submissions, discussions and collaboration. eCampus works better with Firefox and Safari, and to a lesser extent with Chrome. **Note:** IE9 is not supported and will not function properly. To access eCampus, follow these directions:

- Open a browser.
- Go to https://ecampus.wvu.edu/
- Allow pop-ups to be accepted from this site
- Ensure your Java program is up-to-date
- Click on WVU Main Campus icon (on right side)
- Enter your MIX username and password.
- Click on ENGL-102 (course material will be available on or before Jan 9th)

E-Mail/Facebook Group
You should use your MIX e-mail account for class-related correspondence. I will only send material to MIX e-mail accounts to ensure confidentiality. If you use an e-mail account other than the MIX e-mail account, you can have your MIX e-mail forwarded to that account. Your other account should identify you by name, and if possible, you should change the settings on a class-related e-mail to have responses sent to your MIX e-mail account.

We will use a Facebook Group (BEACH-SP12-ENGL102-059) as an informal space to continue discussions, share ideas, and have mini-lessons. This is also a way to communicate with me outside of class and office hours since I typically have Facebook open. Feel free to chat with me with course-related questions and/or concerns. If I do not respond immediately, I will respond whenever I see your message. NOTE: I do not accept "friend" requests from students.

Class and Attendance
Because this course depends on your preparation for every class and your involvement during every class meeting, regular and on-time attendance and active participation are critical to your success. On a T-Th schedule, **each student is allowed up to two absences without penalty**. A third absence will result in the loss of *up to one letter grade* for the course. Each subsequent absence will result in the further loss of *up to one letter grade*. Thus, students who miss 5 or more classes *can* fail the course. Arriving late will also impede your success in class. **Four late arrivals will be counted as an absence.**

You are expected to conduct yourself professionally and be an active, dedicated participant and colleague. This means participating in classroom and online discussions, meeting with group members either face-to-face or via a variety of media, attending conferences with me at mutually agreeable times, and posting assignments on time. This also means notifying me of any issues which would impede attendance or completion of work. Things happen in life (loss of job, illness, illness or death of loved ones), and when these things occur, I am empathetic and flexible *if I know about them*. For example, if one has a family emergency, one does not disappear from work without notice; the same thing applies to school (not just this class, but all classes). Maintain contact, and we can work around issues.

Enrollment
Students are responsible for verifying their enrollment in this class.
- Last Day to Add: Jan 13th
- Last Day to Drop: Mar 16th
- Last Day to Withdraw from the University: Apr 26th

File Naming
Since all assignments will be submitted online, a critical piece of time management and efficiency lies in file naming. When I download assignments to review, each file needs to have a unique file name, or else files are overwritten. For example, if Anna sends me an analysis assignment, and the file is named analysis.doc, and Bill sends me an analysis assignment with the same file name, the latter will overwrite the former unless I change the file name. This, obviously, takes up more time and effort, and raises the possibility of missing and misdirected files.

File names must be labeled with your MIX userid and the name of the work (in shortened form). Here is an example of Jane Doe's Writing Strategies assignment: *jdoe2_strategies*.

I will return unread any attachment that does not follow this file naming protocol. Also, make sure your name is on the document itself.

When I return your work with feedback, you will see "fb_" appended to the front of the file name (e.g. *fb_jdoe2_analysis*). When you submit a revision, you should remove the *fb_* prefix and append "_v2" (e.g. *jdoe2_analysis_v2*) to differentiate the revision from the original.

Document Format
Presentation is an evaluation factor. It is important to remember that one way to "invite" reading of your work is to make it attractive. See the *English Composition Style Guide* in eCampus for more information.

Submission of Final for Now (FFN) Papers
All FFN assignments will be submitted electronically in the Assignment Dropbox in eCampus. The assignments should be posted before 11:59pm on the due date. Please review the file naming protocol above. You should retain all your assignments as they are returned to you.

Submission of Mid-Term Portfolio
The Mid-Term Portfolio will be submitted in person in class on its due date. This portfolio should be in a folder or bound with the required elements.

Submission of Final Portfolio
The Final Portfolio will be submitted in person in class on its due date. This portfolio will be a ring-bound document with a clear cover and a solid back. More details will be on the assignment sheet as to the contents. Set aside approximately $5 for binding which can be done at any office supply store.

Using Sources
A major component of this class is learning to use primary and secondary sources in research. We will devote considerable time to understanding how sources are used, how to locate sources and how to evaluate sources.

Keep in mind that ***Wikipedia, Google and other tertiary sources (encyclopedias, dictionaries) are not acceptable sources in any submitted college paper***. With that said, Wikipedia can be a good place to start your research since it does list original sources and links from contributors. (Note: You may, of course, cite Wikipedia in a paper in which you are discussing Wikipedia itself.)

Late Assignment Policy
No late assignments will be accepted. In cases of *documented* illnesses or emergencies, or bona fide technical issues (such as power and server outages, hard drive crashes, etc.), I will handle those on a case-by-case basis. In any of these cases, contact me as soon as possible to let me know of the issue.

Extra Credit
I am fundamentally opposed to the concept of extra credit since if I offer extra credit to one person, I have to offer it to all.

ENGL102 GRADING POLICY
Your course grade will be based on the following:

- Participation: 10%
    - Attendance, punctuality, class/online discussion, responding to News Discussions (9 times), participating in Peer Review (4 times), Conferencing
- Short Writing Assignments: 20%
    - Homework, Facilitating News Discussions (3 times)
- Portfolio: 70%
    - Reflective Cover Memo, Definition Argument, Visual Argument, Data Argument, Researched Argument, Cultural Argument

Statement on Academic Integrity
WVU's Academic Integrity Policy states:

> Faculty, students, and administrators share the responsibility to maintain the University's academic integrity. It is essential that grades measure the achievement of the individual student. Academic dishonesty includes the following: plagiarism; cheating and dishonest practices in connection with examinations, papers, and projects; and forgery, misrepresentation, and fraud. Cheating and plagiarism are condemned at all levels of University life. Refer to the official University policy on cheating and plagiarism available in the University's catalogs, and the Academic Integrity/Dishonesty Policy.

It is your responsibility to be fully familiar with the Student Conduct Code which can be found at http://studentlife.wvu.edu/studentconductcode.html. If you are at all confused about what is or is not plagiarism, ask!

Administrivia
When we meet, cell phones and other personal electronic devices must be silenced, and there should be no texting or electronic chatting in class. It is disruptive to everyone for beepers and cellular phones to ring during class, distracting and disengaging to chat online, and rude to take and make calls during class. When we meet in a computer lab, food and drink are not allowed.

West Virginia University is committed to social justice. I expect to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. Our University does not discriminate on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color or national origin. Because all of us are different, we then learn about our differences, what makes each of us unique, and how to be tolerant of our differences. I promote an open classroom where all topics are open for discussion in a rational and unthreatening manner. With that said, what is not acceptable in the classroom is any kind of bashing. This includes, but is not limited to, insensitive and/or inappropriate remarks, statements, or actions regarding race, ethnicity, religion, gender, sexual orientation, political preference, *ad infinitum*.

If you are a person with a disability and anticipate needing any type of accommodation in order to participate in this class, please advise me and make appropriate arrangements with the Office of Disability Services (http://socialjustice.wvu.edu/office_of_disability_services, 304-293-6700).

COURSE RESOURCES
Resources
A wealth of resources for writing, both in general and in the disciplines, is located at http://beach.english.wvu.edu/compresources/ (available Jan 9th).

WVU Writing Center
The WVU Writing Center is a space where both undergraduate and graduate tutors can help you with any aspect of the writing process. The tutors can assist from the beginning stages of brainstorming a topic and starting an essay to the final touches of creating the Works Cited page and revising for the final portfolio.

The WVU Writing Center is located in G02 Colson Hall. Appointments can be made for 30 or 60 minutes by calling 304-293-5788 or dropping in. The Writing Center is open 10am to 5pm, Monday through Thursday, and 10am to 3pm on Fridays. For more information, see http://english.wvu.edu/centers/centers/writing_center.

COURSE SCHEDULE

A schedule of readings in *JAC* can be found below. Other readings will be posted in eCampus. ***The schedule is subject to slight alteration based on the progress of the class.***

CLASS DATE	DISCUSSIONS AND ACTIVITIES
10 Jan	Discussion: Course Introduction and Expectations, Using eCampus Homework: Diagnostic Writing (in eCampus), Read *JAC*, pp. ix-xix.
12 Jan	Discussion: Copyright and Intellectual Property, Avoiding Plagiarism Research and Ethics, Documentation Homework: Introduction (in eCampus), Read *JAC*, pp. 1-8, 37-52, 129-157.
17 Jan	Discussion: Brainstorming and invention News Discussion: See eCampus Homework: Exploring a Topic (in eCampus)
19 Jan	Discussion: Analyzing information and argumentation Homework: Read *JAC*, pp. 23-29
24 Jan	News Discussion: See eCampus **DUE: Definition Argument Draft for Peer Review**
26 Jan	Discussion: Rhetoric and argumentation **DUE: Definition Argument FFN** Homework: Read *JAC*, pg. 30, submit responses in eCampus
31 Jan	Discussion: Synthesizing information, Evaluating Sources News Discussion: See eCampus
02 Feb	GROUP CONFERENCES: Bring 4 copies of your comic to class
07 Feb	Discussion: Using Sources: Part 2 News Discussion: See eCampus **DUE: Visual Argument Draft for Peer Review**
09 Feb	Discussion: Using Sources: Part 2 **DUE: Visual Argument FFN** Homework: Read *JAC*, pp. 53-78
14 Feb	Discussion: Crafting a research question Homework: Read *JAC*, pp. 31-34
16 Feb	Discussion: Subjectivity vs Objectivity, Writing a Reflective Memo **DUE: Research Question**
21 Feb	Discussion: Quantitative vs Qualitative information **DUE: Data Argument Draft for Peer Review**
23 Feb	Discussion: The Second Half – The Research Process, Creating and Annotating a Bibliography **DUE: Midterm Portfolio (with Data Argument FFN) IN CLASS** Homework: Read *JAC*, pp. 79-127
24 Feb	**Last Day to Drop**
28 Feb	**NO CLASS – CONFERENCES** News Discussion: See eCampus
01 Mar	**NO CLASS – CONFERENCES**
06 Mar	Discussion: Critical Reading & Thinking: Part 1 News Discussion: See eCampus
08 Mar	Discussion: Critical Reading & Thinking: Part 2 **DUE: Annotated Bibliography**
13 Mar	Discussion: The Researched Argument: Part 1 News Discussion: See eCampus
15 Mar	Discussion: The Researched Argument: Part 2

CLASS DATE	DISCUSSIONS AND ACTIVITIES
20 Mar	Discussion: The Researched Argument: Part 3 News Discussion: See eCampus
22 Mar	Discussion: The Researched Argument: Part 4
27/29 Mar	**NO CLASS – SPRING RECESS**
03 Apr	News Discussion: See eCampus **Due: Researched Argument Outline/Draft for Peer Review**
05 Apr	Discussion: The Culture Argument Project
10 Apr	Discussion: Finalizing the Researched Argument News Discussion: See eCampus
12 Apr	Discussion: Some Metacognitive Work **DUE: Researched Argument FFN**
17 Apr	**NO CLASS – CONFERENCES** News Discussion: See eCampus
19 Apr	**NO CLASS – CONFERENCES**
24 Apr	Discussion: Putting it Together **DUE: Group Presentations of Culture Argument Project**
26 Apr	**DUE: Final Portfolio**
03 May	**Pick up portfolios in Instructor's Office**

SPRING 2012: COURSE AGREEMENT

Please sign and return to the instructor

Course # and section: _____

Name (printed legibly): _____

Local phone: _____

MIX E-mail address: _____

List any specific personal cognitive or physical challenges you choose to inform the instructor about:

I HAVE READ AND UNDERSTOOD THE SYLLABUS FOR THIS COURSE, AND I AGREE TO ABIDE BY THE POLICIES.

Signature: _____

Date: _____

* * * * * *
(* * * OPTIONAL * * *)

Permission to Copy Student Work

Permission to copy your work is requested for use in academic purposes (e.g., models for other students, examples of genre, samples for classroom activities, inclusion in teaching portfolios, teaching assessment and research, etc.). Your anonymity is assured. All copies of work will have your name and any references to you removed.

* * * * *

I hereby give permission to have my work copied and/or distributed for anonymous, academic use.

Name: _____

Date: _____

Email: _____